

## ***NTRTN Council Minutes of Meeting – 31 January 2014***

**Date:** 31 January 2014  
**Time:** 2.00pm – 4.00pm  
**Venue:** NTGPE – CDU Campus, Yellow 1, Level 3, Room 3.31

**In Attendance:** Professor Rose McEldowney – Chair (CDU); Dr Brett Dale – Deputy Chair (NTGPE); Renae Moore (Allied Health); Dr Robyn Aitken (Nursing & Midwifery); Rod Scarr (Alzheimer’s Aust); Dr Rod Ormond (Remote Health); Karen Harris (CAHS); Ryan Kennedy (HWA); Norma Box (Secretariat)

**Apologies:** Professor Dinesh Arya (DoH); Tim Neild (Flinders University); Teresa Raines (BIITE); Sue Lenthall (Centre for Remote Health); Dr Sara Watson (TEHS); Vicki Woodrow (NTML); Joslyn Vincent (Darwin Private Hospital); Dr Natasha Pavlin (AMSANT); Erin Lew Fatt (AMSANT); Fran Pagdin (DoH); Dr Damien Mergard (CA Remote Health); George Beltchev (HWA)

<i>Item</i>	<i>TOPIC</i>	<i>ITEMS FOR DISCUSSION</i>	<i>DISCUSSION AND RESOLUTION</i>	<i>ACTION/ REFERRED TO</i>
1.	Minutes	Approval of minutes of meeting 12 December 2013.	Minutes accepted	
2.	Matters Arising			
	i. GNARTN 2014 work plan	NT abstracts for submission to GNARTN Council a) Allied Health Generalist b) Stage 1: Peer Review Resource Kit Development	Abstracts reviewed and endorsed for submitting to GNARTN. It was agreed that abstract (b) would be submitted minus the budget outlined.  Brett advised that preliminary feedback from GNARTN and other jurisdictions was positive for all NT proposals.	Abstracts submitted to GNARTN for consideration by Council at meeting scheduled for 20 February 2014.

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	ii. NTRTN financial contribution to GNARTN	Discussion centred on funds identified and two proposals were put forth for approval: 1. funds be transferred to the GNARTN common funding pool, or 2. funds remain with the NTRTN.	The Council approved Option 1. It was noted that GNARTN should be advised that personnel/admin support from NTRTN will be limited under this arrangement.	Senior Director GNARTN to prepare MOU/Funding Agreement for Council's consideration prior to seeking DoH approval.
<b>3.</b>	<b>Standing Items</b>			
	i. SLE	SLE Project Officer advised that: <ul style="list-style-type: none"> <li>On 16 Jan 14, the Project Officer and the SLE Manager visited the BIITE facility to undertake an assessment of current resources and equipment</li> <li>The NTSLE has agreed to: <ul style="list-style-type: none"> <li>temporarily loan two Manikins to BIITE. These will be housed at Batchelor.</li> <li>train BIITE Educator's on equipment within BIITE facility.</li> </ul> </li> <li>The NTSLE is awaiting confirmation from DoH Remote Health Staff regarding orientation of SLE facility for remote health staff.</li> </ul>		
	ii. CSSP	NT CSSP National Clinical Supervision Skills Initiative First Progress Report and Appendix A was tabled for comment prior to submitting to HWA	Progress report approved for submitted to HWA by Council members	Progress report submitted by CSSP Coordinator on 31 January 2014
	iii. Clinical Placement Data System	Progress update	A Systems Specification comparison checklist has been developed and forwarded to the Mater Hospital	Cost benefits analysis to be developed for Council's consideration.

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			<p>(SPOT) and Dept. of Health and Human Services (Tasmanian System) for their input.</p> <p>The comparison checklist provides an overview of the essential requirements for an NT Clinical Placement Data System and highlights if SPOT; Tasmanian or the NT built system meets these essential requirements.</p>	<p>Analysis will include:</p> <ul style="list-style-type: none"> <li>• Timeframe for completion</li> <li>• Budget <ul style="list-style-type: none"> <li>○ Recurrent funding</li> <li>○ Personnel</li> <li>○ maintenance etc.</li> </ul> </li> </ul>
	iv. Innovation Fund	All NT LIF applications have been allocated and currently awaiting the required documents to finalise payment.	It was noted that although notifications have been sent to successful applicants, there are still a number that have not completed the necessary paperwork to access funds.	Agree that a process to address applicants who do not complete LIF paperwork will be discussed at the next meeting.
	v. Council Member Updates	Robyn – The Nurse Practitioner Strategic Plan will be advised shortly by the Minister.		
<b>4.</b>	<b>Other business</b>			
	i. Hosting of GNA University Network (GNAUN) meeting	<p>Rose advised that the GNAUN meeting will be held in Darwin and hosted by CDU. The aim of the meeting is to discuss a number of issues being experienced by universities across GNA.</p> <p>Funding to host the meeting was being sought from the NTRTN.</p>	The Council agreed to contribute \$800 toward hosting the GNA University Network (GNAUN) in March 2014.	
	ii. ASTI Health Curriculum Framework	ASTI health curriculum framework national public consultation workshops.	Renae advised that an NT consultation workshop is being planned to assist in the development of a culturally	Dates and other details to be forwarded to Council members when available.

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		The NT had been omitted from the list of places where consultation would occur.	<p>inclusive, interdisciplinary ATSI health curriculum framework for integration into entry level health profession training will be held in Darwin.</p> <p>Rose also advised that an application to HWA on behalf of several organisations (CDU, Flinders, Menzies, CRH &amp; BIITE) had also been submitted and was successful. The workshop will be held at CDU on 6 March 2014.</p>	
	iii. NTRTN update	Report tabled – discussion by exception		
	iv. Chair and Deputy Chair update	<p>Brett advised that in collaboration with the NTML the 2014 Annual Compass Teaching and Learning Conference will be held in Darwin from 13-15 June 2014.</p> <p>The Conference focuses on Primary Health and provides professional development and networking opportunities for primary health care practitioners.</p>		
<b>5.</b>	<b>Correspondence In / Out</b>			
<b>6</b>	<b>Next Meeting</b>			
	<b>i. Date and time</b>	14 March 2014 – 2pm to 4pm		
	<b>ii. Host / Location</b>	Department of Health Amazon Conference Room 1st Floor Health House		